

MIAMI COUNTY COMMISSIONERS
25 N BROADWAY
PERU, IN 46970
February 17, 2015

Chairman Francis called the meeting to order. All Commissioners are present.

AMERICAN STRUCTUREPOINT

The Board of Commissioners received an invoice from American Structurepoint for the Comprehensive Plan. The Board will need to request an additional appropriation in March as there was not any money appropriated in the 2015 budget for the Comprehensive Plan. Commissioner Francis will notify American Structurepoint that there will be a delay in processing the invoice for payment until March.

PERU UTILITIES

The Board received a letter from Peru Utilities regarding the backflow prevention testing that needs to be completed in the annex basement. Commissioner Hamman asked that Chief Deputy Auditor Mary Brown contact KB Backflow about the testing. Mrs. Brown contact KB Backflow, the appointment for testing has been set, and when testing is complete KB Backflow will send a letter to Peru Utilities.

MINUTES

The minutes from the 1/20/15 meeting were not available for approval.

CLAIMS

Commissioner West made a motion to approve the claims. Commissioner Hamman 2nd the motion and it passed 3-0.

PAYROLL

Commissioner West made a motion to approve the payroll. Commissioner Hamman 2nd the motion and it passed 3-0.

PAYROLL CORRECTION

The Board received a correction for payroll from the 2/6/15 payroll. Commissioner West made a motion to sign the correction. Commissioner Hamman 2nd the motion and it passed 3-0.

TOWN OF MIAMI

Ted Fyke, resident of the Town of Miami came before the Board to request help with the streets and houses in the Town of Miami. Commissioner Francis stated that the road will be addressed since the sewer project is now complete. In addition, the county is willing to work with the Town of Miami to help apply for the Blight Elimination Grant that would provide funding to tear down the dilapidated and vacant properties. The Board suggested that Mr. Fyke get with Planning and Zoning to help coordinate those efforts.

Paul Shirley, resident of the Town of Miami asked about the many houses that need to be condemned. The Board asked Mr. Shirley to get a list of the homes in the Town of Miami that needed to be torn down and provide the list to Planning and Zoning.

Mr. Shirley also asked about a specific property that just went through a Commissioner Sale that a neighbor may be interested in purchasing, but was not aware that it was up for tax sale. The Board recommended that the adjacent homeowner contact them and they could see what legally they can do to sell the property.

Tina Cain shared with the Board that there is an issue with drainage after the new sewer system had been installed. There is flooding on Blake Street (where Ms. Cain resides) and the Town of Miami is looking for assistance in getting the issue resolved. Several residence have contacted the company who installed the sewer system and were told that the Town of Miami would have to prove what was done incorrectly before the contractor would do anything about the issue. Ms. Cain is requesting help from the Board of Commissioners in getting help with the matter. Commissioner Francis will do some checking to see what or who can help in looking at the drainage issue.

VETERAN OFFICER

Jay Kendall, Miami County Veteran Service Officer advised the Board that there would be a Veteran's Town Hall at the courthouse on March 5, 2015 at 7pm. The Town Hall is for Veterans, families, and the public to speak with key leaders to share their experiences with the Northern Indiana Health Care System.

Mr. Kendall also asked about the status of the moving of offices. The Board advised Mr. Kendall that they are still working through the logistics and want to make sure they are not rushing into a move that may not work. They will make a decision next week and will provide Mr. Kendall with an update at that time.

CITY OF PERU

Dennis See, City of Peru Zoning and Code Enforcement Officer came before the Board to request a courtesy waiver of recording fees for any lien release that the City records. Brenda Weaver, Miami County Recorder presented a list of exceptions to the state statute and this request did not apply. The Board reviewed the list and agreed that they did not feel that they could extend this courtesy, as it is part of a state requirement that the county collects the fee.

CITY PLANNING BOARD APPOINTMENT

Commissioner Hamman made a motion to reappoint Sandra Foust to the City of Peru Planning Board. Commissioner West 2nd the motion and it passed 3-0.

MIAMI COUNTY CHILD ABUSE PREVENTION COUNCIL

Alexis Arnold came before the Board to request use of the Courthouse lawn on March 30, 2015 at noon for the Miami County Child Abuse Prevention program. Commissioner West made a motion to approve the use of the Courthouse lawn. Commissioner Hamman 2nd the motion and it passed 3-0.

CASA

Kurt Kiefer, CASA Director came before the Board to request a carryover of 5 vacation days to be used by May 31, 2015. Mr. Kiefer explained that he has tried to utilize all the comp time he had accrued, but has not had time to use up all the vacation time. Mr. Kiefer may have 1 day that he can use in the next month, but they have several training days coming up and will not be able to get the time used. Commissioner West made a motion to allow Mr. Kiefer to carryover 7 vacation days to be used by May 31, 2015. Commissioner Hamman 2nd the motion and it passed 3-0.

PROSECUTOR REQUEST

The Board received a request from Prosecutor Bruce Embrey to allow an employee to carryover of 7 vacation days. Commissioner West made a motion to approve the carryover to be used by March 31, 2015. Commissioner Francis 2nd the motion and it passed 3-0.

MIAMI COUNTY RESOURCE NETWORK

Debi Wallick, United Way shared with the Board of Commissioners about a new program that partners with the community to help effectively use the resources available in Miami County. This program helps track those individuals who receive assistance in the community and ensures that there is not a duplication of services. Ms. Wallick would like to extend this opportunity to the Township Trustees. Currently, the Miami County Resource Network has also partnered with the City of Peru to have those who have received assistance to perform community service before receiving any additional assistance. The Board of Commissioners thinks this is a valuable tool to have in the community and appreciated Ms. Wallick coming in to present the information.

REQUEST FOR CHIP AND SEAL

Chris Holland, business owner and resident of Miami County came before the Board to request chip and seal on Lover's Lane. Commissioner Francis stated that he knew the Highway Department was working on a list of projects and appreciated the list of 400 names that signed a petition to have the work performed. Commissioner Francis stated

that there are 3 homes on the road, but having the supporting documents for the request helps in justifying the cost of the repairs to be done on the road.

E 9-1-1

Cliff Gardner, 9-1-1 Director brought in a resolution for the Board to sign. The Resolution 2-17-15 is to obtain free 9-1-1 office furniture from Johnson County. Commissioner West made a motion to approve the resolution. Commissioner Hamman 2nd the motion and it passed 3-0. Mr. Gardner and Commissioner Francis will go next week to get the furniture.

DELTA DENTAL

The Board received the renewal contract for the Delta Dental plan. Commissioner West made a motion to accept the renewal contract. Commissioner Hamman 2nd the motion and it passed 3-0.

TIME CLOCK POLICY

Lori Herrell, Payroll Deputy presented a rough draft of a time clock policy to the Board with a list of considerations for them to review. There were a few considerations that the Board discussed and approved corrections to the rough draft policy. Ms. Herrell will correct and email to the Board for final review at their next meeting.

CORRECTION TO MINUTES

The Board received a copy of the minutes from 1/20/15 regarding the Honey Bear Campground. The minutes stated that there was a sign issue, when it was actually a fence issue. Tammy Gamble, Planning Administrator requested that the minutes be corrected.

HIGHWAY ENGINEER

Ken Einselen, Highway Engineer brought a report of charges to date for Bridge #159.

EMPLOYEE DISCUSSION

Marcia Payne, Courthouse Float wanted to go over the job description and responsibilities for her current position. The Board of Commissioners provided Ms. Payne with an established list of primary responsibilities and advised that these duties come primary to any other duties that are requested of her. A list of the job duties was provided to Ms. Payne and the Auditor’s Office to have on file.

COURTHOUSE STORAGE

Commissioner Hamman shared that there is a lack of storage on the 2nd floor and would like to see the Recorder moved to the old Health Department on the 1st floor. Commissioner Hamman believes there is ample room for the Recorder and would like to see that office moved to free up additional working space for the Clerk’s Office. Commissioner West expressed concern over the square footage and the amount of room available versus what the Recorder currently has in her office. Commissioner Francis recommended that at their next meeting that have any ideas ready to present and vote on.

Commissioner West made a motion to adjourn. Commissioner Hamman 2nd the motion and it passed 3-0.

Adjourned

MIAMI COUNTY BOARD OF COMMISSIONERS

_____, **Chairman**
Joshua Francis

_____, **Vice Chairman**
Larry West

_____, **Member**
Jerry Hamman

Attest: _____, Chief Deputy Auditor
Mary Brown